



**Committee and Date**

Health and Wellbeing Board

18 July 2014

**MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING  
HELD ON 6 JUNE 2014  
9.30 - 10.45 AM**

**Responsible Officer:** Karen Nixon  
Email: karen.nixon@shropshire.gov.uk Tel: 01743 252724

**Present**

Councillors Professor Rod Thomson, Stephen Chandler, Karen Bradshaw, Dr Caron Morton (Vice-Chair and Chair for the meeting), Dr Helen Herritty and Jane Randall-Smith

**10 Apologies for Absence**

- 10.1 Apologies for absence were received from Karen Calder, Lee Chapman, Dr Bill Gowans, Anne Hartley, Jackie Jeffrey and Paul Tulley.
- 10.2 Substitutions were notified as follows; Ros Francke for Graham Urwin.
- 10.3 In the light of the above, it was suggested that it should be requested of NHS England that in future, Ros Francke be made the permanent representative on the Health and Wellbeing Board.
- 10.4 Members welcomed Dr Colin Stanford to the meeting as an observer. He was a new member of the CCG Board and would be supporting the Better Care Fund and subsequent rollout of plans.

**11 Minutes**

- 11.1 **RESOLVED:** That the minutes of the meeting held on 25 April 2014 be approved and signed as a correct record by the Chairman.

**12 Public Question Time**

- 12.1 No public questions, statements or petitions were received.

**13 Disclosable Pecuniary Interests**

- 13.1 There were none.

## 14 Community Safety Strategy Refresh

- 14.1 The Director of Public Health introduced and amplified a report which contained the refreshed Community Safety Strategy for 2014 – 17 along with supporting information including crime, drug and alcohol misuse and related statistics that underpin its' development.
- 14.2 It was noted that the Community Safety Strategy has a full refresh every 3 years and was also updated as required on an annual basis too. This refresh ensures the latest information on crime and community safety trends and concerns for Shropshire and has been widely consulted on over the last few months.
- 14.3 The Board welcomed the Refresh and commented that this linked in well to their prevention work.
- 14.4 It was noted that the West Mercia Police and Crime Commissioner's themes in the near future were Rural Crime & Safety and Business Crime. The focus on rural crime and communication strategy was especially welcomed by Healthwatch.
- 14.5 After some debate it was agreed that formal links should be made to
- Domain 1 of the NHS outcomes framework; Preventing people from dying prematurely
  - the Shropshire Joint Strategic Needs Assessment (JSNA)
  - the Better Care Fund

and that this should be incorporated into the Health and Wellbeing Board's future Work Plan.

Furthermore it was agreed that a report on this should be made to the Health and Wellbeing Board's next meeting in July 2014.

**RESOLVED:** That subject to the foregoing, the report be welcomed and noted.

## 15 Better Care Fund Update

- 15.1 The Director of Adult Services gave a verbal update on the progress to date with the Better Care Fund submission. In doing so, he advised that during the initial assurance process, some areas had been identified as not reaching the expected level and therefore Shropshire's Better Care Fund had not been signed off as approved.
- 15.2 A meeting had been held in mid May to ascertain where more work was required and the following areas of improvement were highlighted;
- To tell the 'Shropshire story'; not Health's and Shropshire Council's stories
  - To become more joined-up
  - To use a common language and vision
  - To be clearer on the big issues

- To Fully amplify ongoing work that feeds into the Better Care Fund e.g. mental health work was not explained fully because this area of work had been undertaken recently
- Some sections such as 7-day Working and Activities Support for Social Care needed strengthening

Officers assured that they were addressing all areas prior to the re-submission.

- 15.3 The other main area that Shropshire was challenged about was around finance and how the Better Care Fund programme would be funded. Shropshire had said that it proposed to fund it through the Quality Improvement Programme (QUIP) which led to some questions via the assurance process.
- 15.4 After some debate, it was agreed that the Plan itself was on the right track and that the feedback provided clarity about the amount of detail required. It was suggested that an external assurance process be adopted. Jane Randall-Smith of Healthwatch kindly offered to help if required.
- 15.4 It was noted that feedback on fast tracked Better Care Fund areas should be available around July time. In the meantime, it was agreed to put Better Care Fund onto future Health & Wellbeing Board agenda's as a standing item.

## 16 Future Fit Update

- 16.1 Dr Caron Morton gave a verbal update on progress to date with the NHS Future Fit programme. She confirmed that most of the work around clinical design had been undertaken and a final report was now ready to go to the Programme Board meeting for approval. Once approved this would become a public document.
- 16.2 Work on the Finance Work Stream had been established (there were currently 6 separate work streams set up) and work on Communications and Engagement continued well. It was noted that engagement events were due to run until the end of summer 2014 where the case for change was made.
- 16.3 Concerns about getting the message out to the general public and not just service users were expressed and it was agreed that communications and the language used in communicating future information to the general public must be clear.

## 17 CCG 5 Year Plan Update

- 17.1 Dr Caron Morton gave a verbal update on progress to date with the CCG 5 Year Plan. It was noted that there was no longer a requirement to use the national template and that the format for this plan would now be different and more clear. The plan linked in to the five main principles of the Future Fit programme;
- Home is normal
  - Sustainability
  - Empowerment

- Empowerment of Communities
- Fit for Future Services

17.2 An updated version would soon be available and a useful 1 page document was also to be published entitled “What is the Plan?”.

## 18 Health and Wellbeing Delivery Group Update

18.1 The Director of Public Health introduced and amplified a report (copy attached to the signed minutes) highlighting issues raised at the Delivery Group either for information, endorsement or decision.

18.2 At paragraph 1.4.1 it was noted that the local authority was the lead agency on Deprivation of Liberty (DoL). It was subsequently agreed that the Director of Health would feedback the outcome of current reviews to the Health and Wellbeing Board in future.

18.3 At paragraph 1.6.1 it was noted that responsibility for the Pharmaceutical Needs Assessment (PNA) had transferred to the local authority under new regulations.

**RESOLVED:** That subject to the foregoing, the report be noted.

## 19 Memorandum of Understanding - FOR DECISION

19.1 The Health and Wellbeing Co-ordinator introduced and amplified a report (copy attached to the signed minutes) on a Memorandum of Understanding (MoU) between the Health & Wellbeing Board, Shropshire’s Overview and Scrutiny Committee’s and Healthwatch Shropshire.

19.2 The following comments were made;

- At paragraph 4.1.5 remove the word ‘endorse’ and replace with the word ‘receive’.
- At paragraph 4.3.3 remove the word ‘commission’ and replace with the word ‘request’.
- In addition to this to also add in “... and commission additional pieces of work in the year”.
- That a Review of the MoU be requested on an annual basis.
- That publicity be encouraged and the independence of the Health and Wellbeing Board be stressed.

**RESOLVED:** That subject to the changes highlighted above, the Health and Wellbeing approved the MoU pending any updates.

20. **ANY OTHER BUSINESS**

20.1 Organ Donation – Opt in or out?

A public survey was currently underway in response to a motion to Council at the end of 2013 about opting in or out of organ donation.

20.2 National Volunteers Week

The Board acknowledged this and commended the work of the many volunteers across the County.

Signed ..... (Chairman)

Date: .....